

Code of Ethics to Check Malpractices and Plagiarism in Research

Introduction: Ethics and Plagiarism are the two most important components in Research and Publication. The University is committed to produce and promote research of the highest quality, devoid of plagiarism of any sort and other unethical practices while trying to allow academic freedom and innovative thinking. The University instructs its faculty and students to abide by the highest standards of integrity in their conduct of academic research and/or support to academic research activities.

The University lays strong emphasis on the standard of research, original thought and Expression which are ensured through multiple layers of review. We also keep our faculties and students informed of appropriate guidelines for publication in various journals, including those recognized by the UGC.

Plagiarism:

Plagiarism is defined as presenting another person's work as one's own work. Presentation includes copying or reproducing it without the acknowledgement of the source.

Plagiarism involves copying of data, words, statements, figures, equations, ideas, clauses, concepts, sentences, paragraphs or longer extracts from published or unpublished work that exceeds the boundaries of the legitimate cooperation without acknowledgement of the source.

Plagiarism Prevention Policy:

- ❖ Plagiarism shall be dealt strictly by the University.
- ❖ Plagiarism prevention policy of University shall be applicable to all students, research scholars and faculties of the University.
- ❖ Every research publication (conference paper, research paper, review article), Ph.D. Synopsis and Ph.D. thesis shall be submitted to the University along with a self-declaration statement about its plagiarism-free content.
- ❖ The submitted work will be thoroughly checked by Publication Ethics Committee (PEC) of the University as per the procedure for plagiarism check.

Disciplinary Action:

The Publication Ethics Committee (PEC) which comprises five members team will establish and take care of the issues and complaints regarding the plagiarism and will submit the report after thorough investigation and recommends the disciplinary action to be imposed within a period of 3 weeks from the day of complaint.

The member comprises:

- 1) Vice-Chancellor: Chairman
- 2) Registrar: Secretary
- 3) Dean/ Director of the Faculty/ School: Member
- 4) Respective Head of the Department: Member
- 5) Subject Experts: Member

Procedure for Approval:

The University follows following procedure to avoid/minimize the plagiarism in research and publications:

- A. Preparation of research article/paper/proposal by Applicant
- B. Applicant submits the document to the dean of the Faculty through the respective head of Department
- C. The Dean of Faculty will check for plagiarism in Research article/ paper/ proposal by forwarding it to PEC.
- D. PEC will check for plagiarism by tools as available to the University and will submit the report of the same to Dean of the Faculty.
- E. PEC will follow following criteria as exclusion in plagiarism check.
(A) Quoted text, (B) Bibliography, (C) Matching less than 5 words