

APPLICATION FOR ADMISSION TO CONVOCATION

(Read the instructions carefully before filling the application)

Hon'ble Vice-Chancellor
Arunachal University of Studies
Namsai, Arunachal Pradesh, Pin Code – 792 103

Respected Sir,

I have completed my programme as per the following details and I intend **to Attend** / **not to Attend**

the convocation ceremony (*Tick-mark whichever is applicable*) :

Name :- _____
Father's Name :- _____
Mother's Name :- _____
Enrollment Number :- _____
Roll Number :- _____
Programme Name :- _____
Address :- _____

Paste recent Passport
Size Photograph. The
same will be printed
on degree/ diploma
certificate.

Pin code :- _____ Email Id:- _____

Mobile :- _____ Tele. (R):- _____

I am enclosing self-attested copies of my testimonials from class 10th onwards till latest including received from Arunachal University of Studies and all work experience certificates. I hereby declare that aforementioned information including enclosed documents are true to the best of my knowledge and belief and I am not hiding any information. I have read and understood the rules, regulations of the University. I also agree that the University is empowered to cancel my Degree/ Diploma/ Certificate etc., if any information furnished by me is found to be incorrect, misleading or counterfeited.

Thanking You,

Yours Obediently

(Signature of the Candidate)

Enclosures:

1. DD in favor of Arunachal University of Studies as per the directions mentioned overleaf.
2. Self-attested testimonials {See instructions for filling Application Form}.

Instructions for filling the Application Form

- 1) Candidate should write their name (in block letters) legibly as registered for the University examination.
- 2) The Candidate is required to submit Self-Attested Photocopies of the following documents :
 - a) The testimonials from class 10th and onwards, till the latest qualification pursued from the University.
 - b) Details of Work Experience/ Internship etc., if applicable.
 - c) Identity and Address Proof.
- 3) Application Fee :

For the candidates completed Full programme from the University :

Fee of Rs 2,500/- in favor of Arunachal University of Studies in form of Demand Draft issued from **State Bank of India** payable at Namsai, Arunachal Pradesh. **OR** Fee of Rs 2,500/- in favor of Arunachal University of Studies in form of Demand Draft issued from **any other Scheduled Bank** payable at New Delhi.

For Credit Transfer/ Lateral Entry Candidates whose consolidated transcript not issued :

Fee of Rs 5,000/- in favor of Arunachal University of Studies in form of Demand Draft issued from **State Bank of India** payable at Namsai, Arunachal Pradesh. **OR** Fee of Rs 5,000/- in favor of Arunachal University of Studies in form of Demand Draft issued from **any other Scheduled Bank** payable at New Delhi. **{Fee for Transcript and Convocation}.**

- 4) The duly filled application form alongwith requisite enclosures must reach to the following address by November 30, 2017 (Registered/ Speed Post only).
The Registrar
Arunachal University of Studies
NH-52, Namsai, Arunachal Pradesh - 792 103
- 5) In case of Absentia, the Degree Certificate will be sent to the candidates address as available in the University records. In case there's a change in address, the candidate will have to submit the Change Address Form which can be obtained from the University office or Website.
- 6) Applications received after November 30, 2017, will be considered for next convocation/ Interim Convocation.
- 7) On the convocation day, students are expected to follow the Dress Code specified by the university and specific instructions will be provided at the appropriate time. Strict adherence to code of conduct is expected during the Convocation.
- 8) Forms with incomplete, incorrect, insufficient information or without fee will not be accepted and no correspondence will be entertained in that regard.
- 9) Enquiries from candidates as to the receipt of their application in this office will not receive attention. Candidates are therefore advised as a safeguard against non-delivery of applications, to submit the same much earlier than the prescribed date by Registered/ Speed post with acknowledgement due.