

Ref. No.: F.L.1.2/Exam Form/C-2023/Oct/3010

Dated: October 30, 2023

Circular

Regarding the Issuance of End-Semester Examination form for Calendar 2023 examinations

Dear Students,

This is hereby informed that the end-semester examination form for Calendar 2023 examinations are available in the University Administrative Office from November 02, 2023, onwards. The examinations will be scheduled in the first week of December 2023 (tentatively). The last date of submission of examination form for end-semester examinations as a hard copy is November 17, 2023. The examination form will be issued as per the following schedule.

<u>S.no.</u>	<u>Particular</u>	<u>Shift</u>	<u>Dated</u>
1.	UG Programmes	Morning Shift	Nov. 02, 2023 (Onwards)
2.	PG Programmes	Afternoon Shift	Nov. 06, 2023 (Onwards)
3.	Diploma Programmes	Afternoon Shift	Nov. 06, 2023 (Onwards)

After due date the Late fee shall be applicable as per the following procedure.

<u>S.no.</u>	<u>Date Information</u>	<u>Late Fee (If any)</u>
1.	Up to Nov. 17, 2023	Rs.0/-
2.	Nov. 20, 2023 to Nov. 24, 2023	Rs.200/-
3.	Nov. 25, 2023 to Nov. 30, 2023	Rs.500/-

Please note that without submission of end-semester examination form, students will not be allowed to appear in the Calendar 2023 examinations.

With best wishes,

Copy Information to -

1. PS to Hon'ble Pro-Chancellor
2. PS to Hon'ble Vice-Chancellor
3. Registrar
4. Joint Registrar
5. Deans/ Directors/ Principals
6. Faculty Members
7. Accounts Department
8. IT Cell (for uploading on university website)
9. Examination Cell/ Admin. Office (for records/ vide circulation and further process)
10. Notice Board/ Guard file

Sd/-
Dr. A. K. Pandey
Controller of Examinations